

**Canton Township Board of Supervisors
Re-organization Meeting Minutes
January 07, 2019**

Meeting called to order at 6:30 PM by current chairman Jack Sheppard

Pledge of Allegiance

Roll Call: Tom Bodnovich, Jack Sheppard and Butch Main.

Nomination to appoint John Sheppard as Chairman of the Board of Supervisors

Nomination made by-Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Tom Bodnovich as Vice Chairman of the Board of Supervisors

Nomination made by- Mr. Butch Main

Second by- Mr. Jack Sheppard

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Stephanie Pettit as Secretary/Treasurer

Compensation and benefits as stated in contract

Nomination made by-Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Dani Kearns as General Administrative Staff

Compensation and benefits-same

Nomination made by-Mr. Butch Main

Second by- Mr. Jack Sheppard

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Christy Moore as Full-time Administrative Assistant

Compensation and benefits-same

Nomination made by-Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Makel and Associates as Solicitor

Compensation-\$115.00 per hour-Letter attached

Nomination made by-Mr. Butch Main

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination of Harshman CE Group as Engineer

Compensation-Fee schedule attached

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Motion to set Secretary/Treasurer's and Assistant Secretary Treasurer's Bond at \$750,000.00

Motion made by-Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Nomination to appoint Stephanie Pettit as Open Records Officer

Nomination made by-Mr. Butch Main

Second by-Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint John Skariot as Vacancy Board Chairman

Nomination- Mr. Tom Bodnovich

Second by- Mr. Jack Sheppard

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Motion to hold the business meeting on the 2nd Thursday of each month at 6:30 PM at 1265 W. Chestnut St, in the Municipal Building

Motion made by- Mr. Jack Sheppard

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Motion to advertise meetings for the board of supervisors and the planning committee at 5:00 PM on 2nd Thursday of every month in 2019

Motion made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Motion to set Township business hours Monday-Thursday 8:00 AM to 4:30 PM and Friday 8:00 AM to 2:00 PM

Motion made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Motion to name Washington Financial as the 2019 depository

Motion made by- Mr. Butch Main

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Motion to designate the Secretary/Treasurer and at least one of the three Supervisors sign all checks for vouchers and legal documents for 2019, and two Supervisors to sign when Treasurer is unavailable.

Motion made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Nomination to name Tax Delegate Committee-

Primary Voting Delegate- Stephanie Pettit

1st Alternate Voting Delegate- Jack Sheppard

2nd Voting Delegate- Tom Bodnovich

Nomination made by- Mr. Butch Main

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Kym Secreet as Animal Control Officer

Compensation- \$400.00 per month

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to re-appoint Jim Husk to the Zoning Hearing Board for, a 3 year term

Ron Harton-2021, Ted Bury-2020, Jim Hush-2019

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Jack Sheppard as Sewage Co-op Representative and to continue with

Washington Sewage Council as Sewage Enforcement

Fee Schedule is attached for Washington Sewage Council

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Chris Hammett as Management Coordinator

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Motion to set mileage rate by the IRS for 2019 as 0.58 cents

Motion made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Nomination to appoint Chris Hammett as Zoning and Code Enforcement Officer

Compensation and benefits- same

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Nomination to appoint Harshman CE Group for Building Inspection Services

Compensation- fee schedule is attached (Universal Construction Code)

Nomination made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Nomination Carried.

Recommendation to auditors: To keep Howard Main's salary at 28.64 per hour with 3% increase in February.

Additional items:

Motion of fee schedule to remain the same for 2019

Motion made by- Mr. Butch Main

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Discussion and Motion to approve the signing of the engagement letter from Palemo and Kissinger for the 2018 audit and to also approve Resolution 1 of 2019 to enter into a contract with a certified public accountant for the 2019 year.

Motion made by- Mr. Tom Bodnovich

Second by- Mr. Butch Main

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Discussion and Motion to revoke the motion made at the June 29, 2017 supervisors meeting to approve the submission of an application for a Highway Occupancy Permit to PennDot by Stahl Engineering LLC. On behalf of the township.

Motion made by- Mr. Jack Sheppard

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.

Motion to Adjourn the Meeting @ 6:49 PM

Motion made by- Mr. Butch Main

Second by- Mr. Tom Bodnovich

Roll Call Vote: Bodnovich-yes, Sheppard-yes, Main-yes, Motion Carried.